For this project, you will tutor GED or pre-GED students at PCCAE Eastside Adult Learning Center 1630 S Alvernon Way, #108 (881-5520) or Pima County Adult Probation Eastside Education Center 8181 E Broadway Blvd. (290-1535) for a minimum of 3 hours and write about your experience.** Students typically need assistance in basic mathematics such as place value, addition, subtraction, multiplication division, whole numbers, decimals, fractions and basic algebra.

**Procedure for Participation**

**Step 1: Sign-up.** Go to the website http://www.mysignup.com/mat122 and sign-up for an available tutoring day and time. Be sure to sign up for at least three hours on a day and time that fits into your schedule and that you will be sure to attend. Sign-up Deadline: Feb. 2, 2010.**

**Step 2: Complete at least three hours of tutoring.** Go to the front office with this sheet during your scheduled times and identify yourself as a Pima Community College student. Please arrive a few minutes early so that you will have time to sign-in at the front office and they can direct you to your teacher’s room. The teacher will give you instructions.

*Take this sheet with you so you can record your hours here:*

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<thead>
<tr>
<th>Date</th>
<th>Instructor</th>
<th># of Hours of Tutoring</th>
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**Step 3: Write your reflections.** [Target date: 4/1/2010] Write a one- to two-page typewritten reflection of your experiences. Include all of the following three areas of reflection for full credit:

1) The microscope (a small experience in a larger view):
   a) Describe your experience of the activity.
   b) Do you feel your actions had any impact on other lives?
   c) Has the tutoring experience taught you more, less, or the same as the classroom? (Not necessarily in math!) In what ways?

2) The mirror (reflection of yourself):
   a) What have you learned about yourself through this experience?
   b) Do you have more or less empathy, or understanding of learning and/or teaching math than you did before volunteering for this project?
   c) In what ways has this experience affected your self-confidence or outlook? Include any realizations, insights, or strong lessons learned.

3) The binoculars (what is distant becomes closer):
   a) From your experience of volunteering your time with other adult learners, what are some insights you have about adult education?
   b) Has this experience in any way had an effect on your future behaviors, attitudes, or goals?

**Step 4: Writing tutor.** [Target date: 4/15/2010] Have a writing tutor review your first draft and revise your reflections at least once prior to turning it in.

Tutor Name: ________________________ Tutor signature: __________________________

**Step 5: Turn in.** Project submissions should include 1) Final draft of reflections, 2) This sheet. Please staple *in that order* and turn in by 4/30/2010.

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*Working at the Pima County Adult Probation Eastside Education Center involves specific restrictions. The Center has requested that tutors be at least 21-years of age. Also, due to issues of confidentiality, you cannot tutor at this Center if you are currently on probation (this includes state, federal and city court probation departments). If you have any questions or concerns regarding tutoring adult probation students, please contact your instructor or Debbie Tinajero at 546-5434.

**If you are unable to make this commitment, please see your instructor by Feb. 2, 2010 for other options. If you do not make other arrangements by the deadline, you will miss the opportunity to participate and will receive a zero score for this project.**