COURSE SYLLABUS

SPANISH 102  Fall 2009

Al L. Cooper, Ph.D.  Credit Hours 4
Phone – 206-7883  Office: 01 133
Office hours:  M, T, W, Th: 10:00 - 11:00 a.m.
M & W:  4:30 - 5:30 p.m.
Friday:  By appointment only


OBJECTIVES

Spanish 102 is the second semester course offered at Pima College. It is designed as a second semester university parallel course, transferable to the University of Arizona as part of its foreign language requirement. Spanish 102 assumes successful completion of Spanish 101 or its equivalent.

The emphasis in Spanish 102 will be on communicative skills: listening comprehension, speaking, reading, and writing. The course objective is to enable students to communicate orally and in writing (in past, present, and future time) their experiences in every day practical situations. Grammar and vocabulary are taught to provide the tools to meet this objective. Students are responsible for learning and being able to use the vocabulary and grammatical elements presented in class.) Spanish is the medium of instruction. (Spanish is used to teach the course.) Aspects of the history, culture, and geography of Hispanic countries are an integral part of the course content.

REQUIREMENTS

Because the mastery of a foreign language requires oral practice, classroom participation is an essential element of this course and comprises the speaking component of the curriculum. Students are expected to attend every class and to actively participate while present. If, for any reason, a student cannot attend a given class, he should notify the instructor at least a day in advance that he will be absent. Four absences constitute two weeks of missed work in a semester course, and students will be dropped for lack of participation if they have accumulated more than three unexcused absences. Homework assignments, tests, and quizzes must be written in ink (or typed), completed thoroughly, and handed in on time. It is not the practice of this instructor to give “make up” exams. If a student misses a quiz or an exam he should speak to the instructor about how missing that exam will affect his grade.
POLICIES

Attendance: Students are graded on participation, not on attendance. A grade of “0” will be awarded for lack of participation each day a student is absent. However, each student may be absent once during the semester without its affecting his grade.

Homework: Homework must be turned in the day it is due. It is the responsibility of the student to see that a given assignment is turned in should he be absent from class. Each student may miss one assignment during the semester without its affecting his grade.

Tardiness: It is expected that students get to class on time. The daily participation grade will be lowered one full letter grade each time a student is late.

Tests: Tests must be taken the day they are scheduled. There are no “make up exams” in this course. Each missed test will be counted as a zero. However, students have the option of dropping one test grade provided that they take all tests given during the semester.

EVALUATION

The course grade will be determined by the following criteria:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Classroom participation</td>
<td>25% (Speaking and listening)</td>
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<tr>
<td>Composition</td>
<td>25% (All writing assignments)</td>
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<tr>
<td>Tests &amp; Quizzes</td>
<td>25%</td>
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<tr>
<td>Final Exam</td>
<td>25%</td>
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The grading scale is as follows:

- 90 - 100 A
- 80 - 89 B
- 70 - 79 C
- 60 - 69 D
- 0 - 59 F
It is not the practice of this instructor to award grades of Incomplete (I) or Special withdrawal (W). These grades are given only under extraordinary circumstances and must be requested by the student in writing at least four weeks before the final exam and approved by the instructor at his discretion.

Much of the material discussed in class is not contained in the textbooks. Students are responsible for any materials covered while they were absent from class. All assignments are mandatory, not optional. **No homework will be accepted after the assignment has been discussed in class or graded.**

Remember that each college class hour will require from one to two hours of preparation time (homework) before the next class period. (A four-hour-a-week course will require a **minimum** of four hours preparation a week). If you are taking twelve credit hours this semester and are working, be aware that 12 to 15 hours of study time should be allotted each week as regularly as your class and work time. If this appears impossible now, cut back on class hours. It is better succeed in a few courses each semester than to do poorly in several.

**Dropping the course:**
It is the student's responsibility to **drop the course**. If you should decide to drop this course you must personally go to the registrar and **do it by November 12**. If your name appears on the final class roster and you have not officially dropped, you will be awarded the grade that you have earned based on the work you completed averaged with all work assigned during the semester, including tests taken and those missed. Disappearing from class without officially dropping will normally result in an "F" grade.

**Ethical Conduct:**
Students will act at all times in accordance with the PCC Student Code of Conduct. Disrupting the class and/or threatening and violent behavior are cause for expulsion. Cheating, plagiarism and other forms of academic dishonesty will lead to a grade of “F” for the semester and possible other penalties as prescribed in the Student Code of Conduct. All cell phones beepers and other electronic devices must me turned off prior to entering the classroom. If you must make a call, you may do it during the class break. If you are expecting an emergency call notify the instructor before class starts, sit in the back of the classroom, set your phone to vibrate and step out of the classroom to take the call. If you are text messaging in this class you will be asked to leave the classroom and to drop the course.

**Student Complaints:**
If for any reason a student experiences difficulty with the class, the subject matter, another student or the instructor, the student should first arrange to meet with the instructor in an attempt to resolve the problem.
## WEEKLY SCHEDULE OF ASSIGNMENTS

<table>
<thead>
<tr>
<th>Fecha</th>
<th>Capítulo</th>
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<tbody>
<tr>
<td>26 - 27 de <strong>agosto</strong></td>
<td>- Introducción al curso</td>
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<tr>
<td>31 de ago. - 3 de sept.</td>
<td>- Repaso de <em>Español 101</em></td>
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<td>- Capítulo 6  <strong>De compras</strong></td>
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<td></td>
<td>- <em>Saber y conocer</em> páginas 200 - 201</td>
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<tr>
<td></td>
<td>- Pronombres complemento indirecto</td>
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<td><strong>7 de septiembre</strong></td>
<td><strong>Labor Day</strong></td>
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<tr>
<td>8 - 10 de sept.</td>
<td>Capítulo 6</td>
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<td></td>
<td>- El tiempo pretérito [pasado] pág.206 - 208</td>
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<td></td>
<td>- Adjetivos y pronombres demostrativos p. 210</td>
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<td>14 - 17 de sept.</td>
<td>- Capítulo 6</td>
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<td></td>
<td>- <em>Saber y conocer y el pretérito /Cuba</em></td>
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<td></td>
<td>- Complementos indirectos y adjetivos demostrativos</td>
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<td><strong>16/17 de septiembre</strong></td>
<td><strong>Examen 1</strong></td>
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<td>21- 24 de sept.</td>
<td>Capítulo 7  <strong>La rutina diaria</strong></td>
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<td>- Verbos reflexivos, páginas 236 -239</td>
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<td></td>
<td>- Palabras indefinidas y negativas, págs. 240 - 242</td>
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<td>28 de sept. - <strong>1 de octubre</strong></td>
<td>Capítulo 7</td>
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<td>- El pretérito de <em>ir y ser</em> páginas 244 -245</td>
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<td>- Verbos como <em>interesar, fascinar y gustar</em> (páginas 246 - 249)</td>
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<td>5 - 8 de octubre</td>
<td>Capítulo 7  <strong>Usos del pretérito / Repaso</strong></td>
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<td>- Panorama - <strong>Perú</strong></td>
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<td><strong>7/8 de octubre</strong></td>
<td><strong>Examen 2</strong></td>
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12 - 15 de octubre  

**Capítulo 8  La comida**
- El pretérito de los verbos de cambio radical, pág. 274 - 276
- Combinación de pronombres complemento, págs. 277 - 280

19 - 22 de octubre  

**Capítulo 8**
- Comparaciones de desigualdad y de igualdad
  más que, menos que // tanto como, tan como, pág. 281 - 284
- Superlativos, página 286 - 287

26 - 29 de octubre  

**Capítulo 8**
- Repaso del capítulo 8
- Panorama **Guatemala**

28/29 de octubre  

**Examen 3**

2 - 5 de noviembre  

**Capítulo 9  Las fiestas**
- Verbos irregulares del pretérito, pág. 310 - 313
- Verbos que cambian de significado en pretérito, página 314 - 315

9 - 12 de noviembre  

**Capítulo 9**
- ¿Qué y cuál, página 316
- Preposiciones prepositivas, páginas 318 - 19

**El 11 de noviembre**  

**el Día de los veteranos**

16 - 19 de noviembre  

**Capítulo 9**
- Repaso y recapitulación
- Chile

18/19 de noviembre  

**Examen 4**
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| 23 - 25 de noviembre| Capítulo 10  En el consultorio  
- El tiempo imperfecto, páginas 342 -345  
- El imperfecto versus el pretérito, 346 |
| 26 - 20 de noviembre| el Día de acción de gracias (Thanksgiving)                          |
| 30 de nov. - 3 de diciembre | Capítulo 10  
- Construcciones con "se", páginas 350 - 351  
- Adverbios |
| 7 - 10 de diciembre  | Capítulo 10  
- Costa Rica  
- Repaso y recapitulación |
| 14/15 de diciembre  | Examen Final                                                        |
I have read and I understand the syllabus for the above referenced course. I agree to abide by the policies and procedures stipulated therein regarding:

- Homework
- Attendance
- Ethical Conduct
- Student Complaints

Print Name: _____________________________________________________________

Signature: ______________________________________________________________

Date: ________________