

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, October 5, 2011

Time: 9:00 am – 1:30 pm

Members present: Charlotte Fugett, Campus President; Lorraine Morales, VP of Instruction; Nancee Sorenson, VP of Student Development; John Gillis, Division Dean; Daniel Soza, Campus Director of Administrative Services; Terry Hawkins, Advanced Program Manager; Lesley Johnston, Administrative Support to Campus President.

Members excused: none

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<i>President's Items</i>			
<ul style="list-style-type: none"> • 2011 /2012 Perkins Grant Approval 	Information sharing	Update/information only	
<ul style="list-style-type: none"> • GED Testing 	Information sharing	Determine Location	Testing to begin mid-Spring (tentative)
<ul style="list-style-type: none"> • Adjunct Faculty Fair 	Gather Chair/Lead Participation	Information only	Coverage coordinated
<ul style="list-style-type: none"> • SALEO Seminar 	Information sharing	Update/information only	
<ul style="list-style-type: none"> • BOG Recognition Award/Achievement 	Information sharing/Gather Names for Submission		L. Johnston to submit selected honorees to the Chancellor's Office
<ul style="list-style-type: none"> • Improve Decision Making <ul style="list-style-type: none"> ○ Data Driven Decisions 	Information sharing	Reviewed recommendations	C. Fugett to send recommendations forward
<ul style="list-style-type: none"> • Parent University 2011 	Information sharing	Information only	Attendance coordinated
<ul style="list-style-type: none"> • Transfer Times (ASU) 	Information sharing/gathering		Concept to be used for K-12, possibly connect with dual enrollment a) Local counselors – need information b) VPSD to keep alive – high school counselors page/link
<ul style="list-style-type: none"> • Pathways Program <ul style="list-style-type: none"> ○ Representatives for College Wide Group 	Information sharing	Implementation Team – list submitted	

<ul style="list-style-type: none"> • Scantrons • El Tour de Tucson – Nov. 19/11 • E-4 Overhang Ribbon Cutting • Internal Control <ul style="list-style-type: none"> ○ Campus Outreach ○ Differential Tuition Task/Customer service training ○ Petty Cash Process ○ Single Point of Contact (SPOC) for LMS ○ New Adjunct Faculty Terms & Conditions Statement • College Plan Update <ul style="list-style-type: none"> ○ College Plan Action 2.1.3 ○ College Plan Strategy 1.4.4 • Professional Development <ul style="list-style-type: none"> ○ National Colloquium: Reimagining Community Colleges • Campus Climate • Announcements & Reminders <ul style="list-style-type: none"> ○ Aces Barbeque – Oct. 12/11 ○ Speakers’ Series – Oct 25/11 ○ Carnival of Horrors – Oct 29/11 ○ El Día De Los Muertos Nov 11/11 Day of the Dead Celebration 	<p>Information sharing</p> <p>Information sharing</p> <p>Information sharing</p> <p>Information gathering</p> <p>Addressed by Dr. Bea</p> <p>Information sharing</p> <p>Information sharing</p> <p>Information sharing Information sharing</p> <p>Information sharing</p> <p>Information sharing</p> <p>Information only</p>	<p></p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only Information only</p> <p>Information only</p> <p>Information only</p>	<p>D. Soza to check on “aftermarket” availability or other campuses J. Gillis to bring back to Cabinet at later date</p> <p>N. Sorenson to send out campus advisement DPS has been notified</p> <p>December 16, 2011</p> <p>L. Morales & N. Sorenson to coordinate</p> <p>T. Hawkins to assume role of SPOC</p> <p>L. Morales & J. Gillis provide process for returning</p> <p>C. Fugett to forward recommendations</p> <p>L. Morales to send electronically</p> <p>Chat for Change lunches scheduled beginning in October 2011</p>
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