

# EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, February 5, 2012

Time: 9:15 am –11:30 am

Members present: Charlotte Fugett, Campus President; Lorraine Morales, VP of Instruction; Nancee Sorenson, VP of Student Development; Daniel Soza, Campus Director of Administrative Services; Terry Hawkins, Advanced Program Manager; Lesley Johnston, Administrative Support to Campus President.

Members excused: John Gillis, Academic Dean

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<i>President's Items</i>			
<ul style="list-style-type: none"> <li>• ETS Online Proficiency Profile Test</li> </ul>	Information sharing	Information only	No problems or issues to report
<ul style="list-style-type: none"> <li>• Title III / V Eligibility Applications – Part 2</li> </ul>	Information sharing/gathering	Information only	Meeting scheduled for week of 2-20-12
<ul style="list-style-type: none"> <li>• Internal Control               <ul style="list-style-type: none"> <li>○ SPG-3114-AA (Draft)</li> </ul> </li> </ul>	Information sharing/gathering	Information only	Replacing Developmental Education to Basic Skills Assessment, Orientation and Advising
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>○ Signature Authority Matrix - Feedback</li> </ul> </li> </ul>	Information sharing/handout	Feedback	CDAC to work with President to implement similar matrix to reflect EC operations
<ul style="list-style-type: none"> <li>• College Plan Update               <ul style="list-style-type: none"> <li>○ College Plan 5.6.6                   <ul style="list-style-type: none"> <li>▪ Decision Support Data</li> </ul> </li> </ul> </li> </ul>	Information sharing/feedback	Information only	President to forward feedback to Vice Chancellor for Information Technology
<ul style="list-style-type: none"> <li>• Professional Development               <ul style="list-style-type: none"> <li>○ Webinar-Upward Bound Grant for Vets</li> </ul> </li> </ul>	Information only	Information/ideas	Downtown and East Campus will meet to discuss their roles as leads in the upcoming application process
<ul style="list-style-type: none"> <li>• Campus Climate               <ul style="list-style-type: none"> <li>○ Chat for Change</li> </ul> </li> </ul>	Information sharing	Information only	Chat for Change lunches have been scheduled.

