

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, September 1, 2010

Time: 9:00 am – 11:49 am

Members present: Char Fugett, Campus President, Mary Ann Martinez Sanchez, VP of Instruction, Nancee Sorenson, VP of Student Services, John Gillis, Division Dean, Daniel Soza, Campus Director of Administrative Services, Terry Hawkins, Advanced Program Manager, Terry Bracamonte, Advanced Program Manager, Dan M. Offret, Executive Assistant

Members excused: none

| AGENDA ITEMS | DISCUSSION | DECISION / ACTION | OUTCOME |
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| <i>President's Items</i> | | | |
| <ul style="list-style-type: none"> • Federal Work Study Funds | Fund depletion | Needed in certain areas (Commons, Library, labs) | Cabinet to review area needs and look for temp dollars |
| <ul style="list-style-type: none"> • East Campus Professional Development Lab | Opening, promotion and effectiveness of Lab | Reintroduction/training to ED may be needed | Fugett to contact Organization Development and will select a Friday date for launch |
| <ul style="list-style-type: none"> • Changes to O1 Conference Room | Work order issued | Update/information only | |
| <ul style="list-style-type: none"> • Developmental Education & Retention Report | Feedback on committee report | Ideas from individual campuses requested from Provost's office | Evaluation component difficult in some areas, pilots to be discussed at next cabinet meeting |
| <ul style="list-style-type: none"> • Basin/Channel Project | -Input on refoiation of area -Timing of project -Movement of sculpture | Information only | |
| <ul style="list-style-type: none"> • East Campus Call Tree | Changes in staffing | Update needed | Soza to send format out-due to President by 9/15 |
| <ul style="list-style-type: none"> • Internal Controls Review | Updates -College Forms -Fee Summary -Parking and Traffic Appeal Form -Personal Use of IT Resources | Information only Chancellor Cabinet review Process being formulated Live and on Web | Will be placed on internet |

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| <ul style="list-style-type: none"> • Accreditation • College Plan Update • Professional Development • Campus Climate • Announcements and Reminders <ul style="list-style-type: none"> Accreditation Renewal (9/13-14) All Campus Meeting (9/15) Adjunct Faculty Fair (10/9) <p style="text-align: center;"><u>Area Updates</u></p> <p>None this meeting</p> | <p>Details for September 14</p> <p>New plan – draft</p> <p>UT proposal presentation by Sorenson</p> <p>Cabinet perspectives</p> <ul style="list-style-type: none"> -Academic standards -Student government elections -Theme day -Certification issues -Delete process <p>Information only</p> | <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> | |
| <p><i>Guests</i></p> <p>Cindy Dooling, IT Director</p> | <p>Project updates</p> <ul style="list-style-type: none"> -Computer systems work in summer -Inventory management -Security issues at District -Security awareness campaign -Faculty Resource Center -IT Career Exploration -Cleary Gem -Qnomy | <p>Information only</p> | |

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| <p>Peter Becskehazy, Upward Bound Program Manager</p> <p>Next meeting: September 8</p> | <p>Program highlights</p> <ul style="list-style-type: none">-UB Summer 2010-Washington, DC trip-Program changes | <p>Information only</p> | |
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