

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, February 17, 2010

Time: 9:00 am – 11:45 am

Members present: Char Fugett, Campus President, Mary Ann Martinez Sanchez, VP of Instruction, Nancee Sorenson, VP of Student Services, John Gillis, Division Dean, Daniel Soza, Campus Director of Administrative Services, Terry Hawkins, Advanced Program Manager, Terry Bracamonte, Advanced Program Manager, Dan M. Offret, Executive Assistant

Members excused: none

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p><i>President's Items</i></p> <ul style="list-style-type: none"> • Basic Computer Literacy Schedule for Spring • Online Program or Course Request Forms • East Campus Tour Including Logistics Class Visit • Cabinet Retreat • Visual Tour Sites • Accessible Math Textbook Selection • Capital Budget Process • Accreditation • College Plan Update • Internal Controls Review 	<p>No report</p> <p>Tabled</p> <p>DOL/One Stop visit</p> <p>Analysis of IR data</p> <p>Campus being scouted by District Marketing</p> <p>MathML applications</p> <p>Possible acceptable projects</p> <p>Workshop information only</p> <p>Information on 4.1</p> <p>-Maintenance</p> <p>-Book buyers</p>	<p>Hawkins to bring back more data and tutorial information to cabinet</p> <p>Additional luncheon/meeting with WIRED leadership</p> <p>To be combined with Chat for Change information</p> <p>Information only</p> <p>Information to be disseminated</p> <p>Information only</p> <p>Information only</p> <p>Submitted to District Marketing</p> <p>-Reasonable expectations defined</p> <p>-Prohibited by SPG</p>	<p>Gillis to attend for campus and bring back any concerns</p> <p>Discussion tentatively scheduled for 3/17</p> <p>Hawkins to check with MAMS about sending to faculty</p> <p>Offret to continue compilation</p> <p>-Soza to share with Cabinet, who will selectively forward</p> <p>-Cabinet advised</p>

<ul style="list-style-type: none"> • Professional Development • Campus Climate • Announcements and Reminders <ul style="list-style-type: none"> Chancellor’s Budget Update (2/22) Community Conversations with the Chancellor ((2/24) 21st Annual LULAC Youth Leadership Conference (3/15-16) Vail Pride Day (2/20) <p style="text-align: center;"><u>Area Updates</u></p> <p><i>Gillis</i> -March 16 Boy Scout Astronomy tour</p> <p><i>Sorenson</i> -Chancellor visit – 3/10</p> <p><i>Bracamonte</i> -Saturday alarm incident at NEC -Meeting at Cienega HS</p> <p><i>Soza</i> -Help desk protocol -Print cartridge budget</p> <p><i>Hawkins</i> -Grant Planning Work Group -Dual enrollment</p> <p><i>Offret</i> -Alberding Amble</p>	<p>-Web services</p> <p>Brown Bag topics (4) discussed</p> <p>Discussion information to be included in Cabinet Retreat</p> <p>Review</p> <p>Information only</p> <p>Information only</p> <p>No incident report received Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p>	<p>-Logout in gmail required</p> <p>Times and topics decided</p> <p>Information only</p> <p>Information only</p> <p>Fugett to follow up with DPS</p>	<p>-Fugett to request the faculty be notified</p> <p>Cabinet to implement</p>
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<p><i>Guests</i> Conference Call</p> <p>Next meeting: March 3</p>	<p>Tuition Payment Process</p>	<p>Questions taken, answers given</p>	<p>Concerns heard; better understanding of the process by all campuses</p>
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