

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, April 21, 2010

Time: 9:00 am – 12:41 pm

Members present: Char Fugett, Campus President, Mary Ann Martinez Sanchez, VP of Instruction, Nancee Sorenson, VP of Student Services, John Gillis, Division Dean, Daniel Soza, Campus Director of Administrative Services, Terry Hawkins, Advanced Program Manager, Terry Bracamonte, Advanced Program Manager, Dan M. Offret, Executive Assistant

Members excused: none

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<i>President's Items</i>			
<ul style="list-style-type: none"> • Chancellor's Cabinet Revisions to Courses Tuition and Fee Comparisons Hiring Temporary Workers Assessment Instruments EG & SPG on General Education 	<p>Issues review On-line development</p>	Information only	
<ul style="list-style-type: none"> • Academic Calendar 	Review	Information only	
<ul style="list-style-type: none"> • Library Speaker Series 	Bringing authors to campus	Cabinet supportive of program	MAMS to work with EC library director on project
<ul style="list-style-type: none"> • Accreditation 	Documentation sought for visit	Information only	
<ul style="list-style-type: none"> • College Plan Update 	New emerging plan	Information only	
<ul style="list-style-type: none"> • Internal Controls Dual Enrollment-Class Cap Status of Campus Budget EC FY10 Project End of Year Purchasing 	Review	Information only Need to watch spending May 1 to Business Services	
<ul style="list-style-type: none"> • Professional Development Innovations 2010 	Conference experience focusing on Mobile Learning possibilities	Information only	
<ul style="list-style-type: none"> • Campus Climate 	Afternoon meeting with Student Government	Will gather further information from students	On-line educational development to be promoted

<ul style="list-style-type: none"> • Announcements and Reminders Stand for Children (4/24) Disco Daze-10/20/30 (4/28) Multicultural Convocation (5/7) Graduation (5/20) <p style="text-align: center;"><u>Area Updates</u></p> <p><i>Martinez Sanchez</i> -Dietz Elementary visitation</p> <p><i>Gillis</i> -Department Chair nominations</p> <p><i>Sorenson</i> -College-wide recruitment process</p> <p><i>Soza</i> -Courier schedule modification</p> <p><i>Hawkins</i> -Cross training in Library area</p> <p><i>Offret</i> -UB Coordinator position</p>	<p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p>		
<p><i>Guests</i> Dina Doolen, Marketing and PR Coordinator</p> <p>Steve Asher, Campus Plant Manager</p>	<p>Campus Projects Non-Traditional Flier DSR Brochure NEC Multicultural Convocation</p> <p>State of the Campus Surplus furniture Parking lot resurfacing Basin project Ceiling tile summer project Emergency generator sizing Possible chiller replacement</p>	<p>Information only</p> <p>Information only</p>	

<p>George Ahlers, Campus IT Supervisor</p>	<p>IT Projects Email system UA South system (Banner) Administrative computers Summer machine reimaging NEC server room Faculty sandboxes district-wide Staff sandbox Software requests Wireless laptops Windows 7 conversion Qnony CompuTrace on laptops</p>	<p>Information only</p>	
<p>Jill Lewis, Program Coordinator, Pima for Kids</p>	<p>Review of 2010 Kids Camps</p>	<p>Information only</p>	
<p>Dr. Darla Brown, Director, UA South</p> <p>Next meeting: May 5</p>	<p>UA South activities</p>	<p>Update/information only</p>	<p>Dr. Brown will inform her staff about Pima's accreditation visit scheduled for September 14</p>