

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, September 17, 2008

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<i>President's Items</i>			
• All Campus Meeting	Agenda review	Information only	
• Capital Budget	Timeline for FY 2009-10	Information only	
• New College IT Plan	Possible Campus Advisory Groups	Update/information only	
• IT Incident Response Team	Emergency IT situations	Need volunteers to participate	Cabinet to forward names to George Ahlers (cc Daniel) by 9/26
• Solar Tour, October 21-2	Sun Edison Job Fair and classes on campus	Should have tie-in with Career Center	Tom contact person, Juan to designate a Student Development contact
• College-wide Class Scheduling of our On-line Classes	Coordination by Vice Presidents	Update	
• Class Cancellations/Changes	Student Notifications	Update	
• Safe Halloween XI	Location and staging	Can hours be used for Non-exempt Step Progression?	Char to check with HR regarding regulations
• AVMA Accreditation	Site visit	Update	
<i>Juan</i>	Student Services reorganization meetings	Timelines/schedules tight for Initiative 3	Will be meeting each week from this point forward
	Additional student orientation	Information only	
<i>Daniel</i>	Organizing IT staff duties	Information only	

<i>Tom</i>	Potential EMT donation	Information only	
<i>Terry</i>	Dual enrollment	Information only	
<i>Guests</i> Shad Pace, DPS	Campus activity/security -Campus Watch -Planned events	Update	
Steve Asher, Campus Plant Manager	Campus facilities -M5 changes -Restroom renovations -Vet Tech project -Cement grinding -Storage building improvement	Update	
George Ahlers, Campus IT	IT issues -IT Brown Bags -Electrical circuits -Classroom software usage -Projector systems/dual video cards -New machines -Instructor operating systems and use of Y drive	Update Need discussion in Tech Group and lots of communication with faculty	George will address in Brown Bag meetings