

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, September 6, 2006

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 President's Update R. Ramirez</p> <ul style="list-style-type: none"> • Introduction - Shelley Fortin • Chancellor's Cabinet Review • Board Packet Review • Office Spaces • Other Items • Student Activity grants 	<p>Welcome</p> <p>Administrator meeting</p> <p>New policies</p> <p>Reconfiguration</p> <p>Handouts</p> <p>EC to apply – need is great</p>	<p>Information only</p> <p>Update/information</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Campus working on several</p>	<p>Needed RAM FTEs to be brought to 9/20 cabinet</p> <p>Campus partnership list to Raul by Monday, 9/11</p> <p>Ricardo – Tutoring, Learning Center, Workplace Spanish, UA Mexican/American Studies, Self Paced Studies Terry – Curriculum on Workforce Development Richard – Community Health Fair, Art for Personal Development Raul – Supplemental instructions to enhance recruitment and retention in the Sciences Shelley – Student Development</p>

<p>2.0 Dean of Instruction Update R. Fridena</p>	<p>Enrollment update Faculty computers Program proposals Department Chair meeting Spring scheduling</p>	<p>Need to start calling delete list Update/information only Update/information only Information only Update</p>	<p>Rosters to be run on next Monday, instructors to inform if no payment on record</p>
<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>Transition</p>	<p>Initial information needed</p>	<p>Various staff will supply</p>
<p>4.0 Division Deans' Update J. Studer R. Castro-Salazar A. Christensen</p>	<p>Visit by district Marketing Community partnerships International Working Group Learning Center improvements Self pace orientations Workload statistics HR issues Student aide timesheets Financial Aid verifications</p>	<p>Information only Information only Update/information only Information only Information only Analysis by cabinet Information only Routing process needs redesign Update</p>	<p>Hard work by Student Development Ann to check with other campuses</p>

<p>5.0 NEC Update T. Hawkins</p>	<p>HIT programming</p> <p>ACES BBQ-October 18</p> <p>Pima Council on Aging link (Mature Workers)</p> <p>Computer screens/whiteboards</p> <p>Community fair/relations with Tucson Accelerated HS</p>	<p>Update/information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Update/information only</p>	
<p>6.0 Director of Administrative Services Update D. Soza</p>	<p>RAM calculations (rounding)</p> <p>Time off</p> <p>Insurance on losses</p> <p>Fenster third party billing</p> <p>SEC dual enrollment</p> <p>Capital Outlay process</p> <p>Palo Verde classroom rental</p>	<p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Information only</p> <p>All must assess</p> <p>Information only</p> <p>Update</p>	<p>Meeting to be held with Sylvia Lee re: contract details</p>
<p>7.0 Executive Assistant Update D. Offret</p>	<p>Safe Howl-o-ween</p> <p>Border Learning Conference</p>	<p>Information only</p> <p>Handout/update</p>	
<p>8.0 Guests Maggie Lomeli, DPS</p>	<p>Pornography issues</p>	<p>Students need to be</p>	<p>Maggie and Ann to devise</p>

	Campus security status	informed of illegality	sticker for computers
	Sex offender notifications	Update/information only	
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