

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, September 13, 2006

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 President's Update R. Ramirez</p> <ul style="list-style-type: none"> • College Activity Scholarships/Grants • Student Activity Fees/Mini Grants • Art Reception – Michael Stack • Fulbright Scholarship Program • SEC AutoCAD Textbooks and Software • I-9 Training • Reading Material from the Chancellor • College Plan • Signature authority • PCC/PCOA Partnership meeting 	<p>New format for qualifications and award</p> <p>Definition of “non-traditional”</p> <p>WC reception</p> <p>ITSON scholar</p> <p>Copy rights needed to coordinate books with software</p> <p>Campus representatives</p> <p>Handouts</p> <p>Updates</p> <p>Update of process</p> <p>Career fairs</p>	<p>Comments need to be sent to District</p> <p>Work will continue</p> <p>Information only</p> <p>Partnership with ITSON will be enhanced</p> <p>Information only</p> <p>Campus will have adequate trainees in multiple areas</p> <p>Information only</p> <p>Progress in meeting goals needs review</p> <p>Information only</p> <p>Guiding questions for focus group needed</p>	<p>Raul to act as clearinghouse for comments-Friday deadline</p> <p>September 30 deadline</p> <p>Ricardo to work on grant</p> <p>Review progress at third cabinet meeting of month</p> <p>Shelley and Terry to help with compiling questions by Oct. 6</p>
<p>2.0 Dean of Instruction Update R. Fridena</p>	<p>Enrollment update</p>	<p>Information only</p>	

	<p>Non-payment calling plan</p> <p>Dual enrollment</p> <p>Scheduling</p> <p>Department chair meeting</p> <p>Testing Center realignment</p>	<p>Need to be ready for spring</p> <p>Instructor challenges</p> <p>DOIs working together</p> <p>Information only</p> <p>Update/information only</p>	<p>Plan with specifics to be developed</p> <p>Waiver for classes will be brought to Chancellor by Raul</p> <p>Possible solution: Alignment of disciplines, then cross campus assignments</p>
<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>Campus/HR familiarization</p>	<p>Information only</p>	
<p>4.0 Division Deans' Update J. Studer</p> <p>R. Castro-Salazar</p> <p>A. Christensen</p>	<p>AST security</p> <p>NSF Grant submission</p> <p>Science Lab Techs</p> <p>Workforce Investment Board</p> <p>HR issues</p> <p>Self paced classes debate</p> <p>UA South scheduling</p> <p>Career Center remodel/301 Budget</p>	<p>Information only</p> <p>Information only</p> <p>Need help in the area</p> <p>Update/information only</p> <p>Update/information only</p> <p>Different types of self paced classes</p> <p>Information only</p> <p>Total planning effort with Ed Specs needed</p>	<p>NEC may have trainable aide</p> <p>Ricardo to refine guidelines and standardized definitions</p> <p>Dan and Chuck Becker to be added to the Planning Group</p>

<p>5.0 NEC Update T. Hawkins</p>	<p>Student incident in open computer lab</p> <p>Block party-October 19</p> <p>Tucson Accelerated HS Open House</p> <p>Pima Council on Ageing</p>	<p>Need prioritization for use</p> <p>Information only</p> <p>Information only</p> <p>Information only</p>	<p>Students in a regular class will have priority usage</p>
<p>6.0 Director of Administrative Services Update D. Soza (not present)</p>	<p>No report</p>		
<p>7.0 Executive Assistant Update D. Offret</p>	<p>Safe Howl-o-ween</p>	<p>Need Student Activities help</p>	<p>Dan to meet with Shelley to discuss</p>
<p>8.0 Guests Bill Ward, Assistant VC for Facilities Steve Asher, Campus Plant Manager</p> <p>Kathy Kent & Gloria Valles, EC AV</p>	<p>Flooding and reimbursement AST/M1 security Work orders/capital projects Relocation of ASETT training equipment E-7 maintenance/cleaning</p> <p>Smart board/projector mounting challenges</p>	<p>Update Fencing/alarm update Information only Update on alternatives</p> <p>Information only</p> <p>Problems have been diagnosed</p>	<p>AV to provide summary of adjustments for Raul to take to faculty</p>