

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, November 29, 2006

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 <i>President's Update</i> R. Ramirez</p> <ul style="list-style-type: none"> • Application for FY07 Carl Perkins Grant • IT Accounts for Volunteers • Course Offerings – 31134.xls • Laptop for T. Ashbacher • Other Information Items • College Plan – Update 	<p>Review of application</p> <p>Policy clarification</p> <p>Course scheduling across semesters</p> <p>Staff request</p> <p>Lead campuses</p> <p>Reminder for submission</p>	<p>Information only</p> <p>Information only</p> <p>May cause difficulties with financial aid</p> <p>Sometimes needed for special reports</p> <p>Information only</p> <p>Information only</p>	<p>Ricardo, Shelley, Carmen A., and Tony A. to develop options</p> <p>Situation to be reviewed by HR</p>
<p>2.0 <i>Dean of Instruction Update</i> R. Fridena</p>	<p>Enrollment update</p> <p>Retention/Student Success Day – January 9</p> <p>Pharm Tech Advisory Committee</p> <p>Curriculum Coordinator position</p> <p>Vendor/donation regulations</p>	<p>Information only</p> <p>Updated agenda</p> <p>Update/information only</p> <p>Update</p> <p>Information only</p>	

<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>Fabulous Fifth Graders</p> <p>Postcards for those admitted, but who have not attended</p> <p>Facilities needs</p> <p>Active Adult Expo</p> <p>Work Study – College & Fed</p>	<p>Campus to have visitations</p> <p>Update/information only</p> <p>Information only</p> <p>Update/information only</p> <p>Recap of status</p>	<p>Shelley to contact schools</p> <p>On track for year</p>
<p>4.0 Division Deans' Update J. Studer</p> <p>R. Castro-Salazar</p> <p>A. Christensen</p>	<p>Interpretive services</p> <p>Student privacy issues</p> <p>Smart Board utilization – calculator workshops</p> <p>Graffiti</p> <p>Student/instructor conflict</p> <p>EC Career Fair</p> <p>Fitness</p>	<p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Situation needs to be smoothed</p> <p>Update/information only</p> <p>FSS class in spring</p>	<p>Letters of apology to be requested</p> <p>Cabinet to consider enrollment</p>
<p>5.0 NEC Update T. Hawkins</p>	<p>Tucson Accelerated Open House and Block Party</p> <p>Facilities</p>	<p>Information only</p> <p>Information only</p>	

<p>6.0 Director of Administrative Services Update D. Soza</p>	<p>Capital submission</p> <p>Tutoring FTE</p>	<p>Details to be discussed in Executive Cabinet</p> <p>Information only</p>	<p>Thanks to Lee Ann for her help</p>
<p>7.0 Executive Assistant Update D. Offret</p>	<p>Distinguished Faculty and Outstanding Staff nominations</p> <p>Holiday Potluck</p>	<p>Update/information only</p> <p>Information only</p>	
<p>8.0 Guests Maggie Lomeli, DPS</p> <p>Leslie Hargrove and Maggie Aldrich, Professional Development Program</p>	<p>Campus security</p> <p>FLA offerings Administrative Leadership Management Academy Department Chair Academy Performance appraisal notations</p>	<p>Update/information only</p> <p>Update/information only</p>	