

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, November 15, 2006

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 <i>President's Update</i> R. Ramirez</p> <ul style="list-style-type: none"> • Capital Outlay - Ranking • BOG Recognition Award • Vacation Schedule for Administrators • EC Cabinet Holiday Party • Parking Space Request • Information Items • College Plan - Update 	<p>Facility Improvement and Moveable Equipment</p> <p>Potential nominees</p> <p>Listing</p> <p>Monday, December 18, 5:00pm</p> <p>Faculty request</p> <p>Various handouts</p> <p>Deadline for November</p>	<p>Need final rankings</p> <p>Names to be submitted by Friday</p> <p>Information only</p> <p>Information only</p> <p>Not in line with college policy</p> <p>Information only</p> <p>Information only</p>	<p>Finalized</p> <p>Individual cabinet members to submit names from their areas</p> <p>Request denied</p>
<p>2.0 <i>Dean of Instruction Update</i> R. Fridena</p>	<p>Night coverage alert</p> <p>Enrollment/registration analysis</p> <p>Summer school scheduling and calendaring</p> <p>Ranking of new program suggestions</p>	<p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Reminder</p>	

<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>Admission postcards</p> <p>PTK induction – WC</p> <p>Orientation scheduling and registration</p> <p>IBM partnership women in MST</p> <p>Christmas gifts for the community</p> <p>Furniture reallocation</p>	<p>Update</p> <p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Information only</p> <p>Information only</p>	
<p>4.0 Division Deans' Update J. Studer</p> <p>R. Castro-Salazar</p> <p>A. Christensen</p>	<p>Prop 301 forms</p> <p>Learning Centers forum</p> <p>Career Center and Career Fair</p> <p>Southern Arizona Leadership Council/Biosciences Roadmap</p>	<p>Update/information only</p> <p>Information only</p> <p>Update/information only</p> <p>Information only</p>	
<p>5.0 NLC Update T. Hawkins</p>	<p>TAHS Block Party, student relations</p> <p>Staffing, emergency issues</p>	<p>Update/information only</p> <p>Information only</p>	
<p>6.0 Director of Administrative Services Update D. Soza (not present)</p>	<p>No report</p>		

<p>7.0 Executive Assistant Update D. Offret</p>	<p>Marketing Committee Border Learning Conference</p>	<p>Update Information only</p>	
<p>8.0 Guests Maggie Lomeli, DPS George Ahlers, IT Supervisor</p>	<p>Bomb threats, student issues IT issues, capital requests</p>	<p>Update Update</p>	