

**EAST CAMPUS CABINET**  
Sense of Meeting Notes  
Date: Wednesday, May 9, 2007

| AGENDA ITEMS   | DISCUSSION   | DECISION / ACTION  | OUTCOME   |
|--|--|--|---|
| <p><b>1.0 President's Update</b><br/>R. Ramirez</p> <ul style="list-style-type: none"> <li>• Board Packet</li> <li>• Meeting Times</li> <li>• Comment Cards</li> <li>• Notary Publics</li> <li>• Communication Goals</li> <li>• Miscellaneous</li> </ul> | <p>Review</p> <p>Collective decision making &amp; structuring communication</p> <p>Positive responses</p> <p>Campus representatives</p> <p>Retreat</p> <p>Remodeling efforts<br/>Campus maintenance<br/>Exemplary Programs<br/>Tucson College Extern</p> | <p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Update/information only</p> <p>June timeline warranted</p> <p>Information only</p> | <p>Dan to make arrangements, cabinet to submit three "how tos" to Raul</p>    |
| <p><b>2.0 Dean of Instruction Update</b><br/>M. A. Martinez Sanchez</p>  | <p>Summer enrollment</p> <p>Testing Center hours</p> <p>Staffing for express degrees</p> <p>EC summer closure</p>  | <p>Update/information only</p> <p>Information only</p> <p>Information only</p> <p>Student services, Library, Computer Commons closed from May 26-July 28</p>         | <p>AV to make signs, Shelley to provide wording, services provided by NEC</p> |

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| <p><b>3.0 Dean of Student Development Update</b><br/>S. Fortin</p>   | <p>Fall enrollment<br/>Student Aide Request Form<br/>Proctoring exams<br/>Informal student grievance<br/>Handouts<br/>Letter to Tucson Senior Achievers<br/>TUSD thank you<br/>Leadership Development &amp; Teambuilding Conf.</p> | <p>Information only<br/>Review/information only<br/>Information only<br/>Information only<br/>Information only</p> |   |
| <p><b>4.0 Division Deans' Update</b><br/>A. Christensen<br/><br/>R. Castro-Salazar<br/><br/>T. Tomasky</p> | <p>Career Center<br/>Summer Schedule<br/>Room L-116 remodel<br/>Unavailable for this afternoon's meeting</p>   | <p>Information only<br/>Information only<br/>Information only<br/>Information only</p>                             |   |
| <p><b>5.0 NLC Update</b><br/>T. Hawkins (not present)</p>  | <p>No report</p>   |  |   |
| <p><b>6.0 Director of Administrative Services Update</b><br/>D. Soza</p>                                   | <p>Budget status for FY06-07<br/><br/>Hospitality funding</p>  | <p>Projections indicate deficit situation<br/><br/>Update/information only</p>                                     | <p>No more expenditures except in emergency</p> |

