

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, March 7, 2007

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 <i>President's Update</i> R. Ramirez</p> <ul style="list-style-type: none"> • Wells Fargo Presentation • Chancellor's Cabinet • LULAC • Forms Management • Miscellaneous emails 	<p>Review of presentation template</p> <p>Agenda review</p> <p>Memo review</p> <p>Form consolidation</p> <p>Handouts</p>	<p>Third iteration</p> <p>Information only</p> <p>Information only</p> <p>Input to centralized library needed</p> <p>Information only</p>	<p>Media Productions to finalize, presenters to review 3/13</p> <p>Copies of all campus forms to Lesley by 3/16</p>
<p>2.0 <i>Dean of Instruction Update</i> R. Fridena</p>	<p>Enrollment</p> <p>College Prep Project</p> <p>Advisory Committee meetings</p> <p>Screening committees</p>	<p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Update/information only</p>	
<p>3.0 <i>Dean of Student Development Update</i> S. Fortin</p>	<p>Assessment Intervention Project</p> <p>Staffing</p>	<p>Faculty to be involved</p> <p>Update/information only</p>	<p>Shelley to work with Reina A. and faculty to screen scores</p>

<p>4.0 Division Deans' Update A. Christensen</p> <p>R. Castro-Salazar</p>	<p>Campus videotaping</p> <p>Code of Conduct</p> <p>Computer Commons growth</p> <p>Classes in EC service area</p> <p>Learning Centers</p> <p>Work schedule</p>	<p>Student interview</p> <p>Update</p> <p>Timing of updates sometimes a problem</p> <p>Information only</p> <p>Review</p> <p>Ricardo to be permanent Night Dean through 6/30</p>	<p>Ann to create questions, Raul to interview</p> <p>Work with District on timing</p> <p>Cabinet meetings to be rescheduled to early afternoon</p>
<p>5.0 NLC Update T. Hawkins (not present)</p>	<p>No report</p>		
<p>6.0 Director of Administrative Services Update D. Soza</p>	<p>Funding summary</p> <p>Housekeeping issues</p> <p>Awning replacement</p> <p>Technology Planning Group</p> <p>Disc quotas</p> <p>Computer needs</p>	<p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Update/information only</p> <p>Information only</p> <p>Simulated server needed for instructional purposes</p>	<p>T. Basford to obtain quotes</p>
<p>7.0 Executive Assistant Update D. Offret</p>	<p>No report</p>		

<p>8.0 <i>Guests</i> Bob Wise, Instructional Lab Technician Geneva Escobedo, Marketing and PR Manager</p> <p>Maggie Lomeli, DPS</p>	<p>Help with presentation template</p> <p>Campus security</p>	<p>Input/information only</p> <p>Update</p>	
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