

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, January 3, 2007

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 President's Update R. Ramirez</p> <ul style="list-style-type: none"> • Spring Enrollment Projected Enrollment Activities/Interventions • Federal and College Work Study • Cabinet Support for Exempt and Non-Exempt Employee Extracurricular Activities • Innovations Conference 2007 • All Faculty Day • College Plan – Update • Prop 300 requirements 	<p>Class by class discussion and projection</p> <p>Changes for Spring</p> <p>District-wide challenges</p> <p>Handouts</p> <p>Dates, agenda</p> <p>Due dates</p> <p>Guidance memorandum</p>	<p>Nine areas to help with pre-delete phone calls</p> <p>New processes need to be communicated to all faculty</p> <p>EC cabinet to support all campus step increase plans</p> <p>Information only</p> <p>Information only</p> <p>Information only</p> <p>Questions continue</p>	<p>Pre-delete - before Friday, Here in Fall/not returned – January 8 & 9</p> <p>Raul to seek further direction on Federal Workstudy, Richard to notify faculty</p> <p>Jeannette to write up proposal for Meet and Confer</p> <p>Further protocols from district needed</p>
<p>2.0 Dean of Instruction Update R. Fridena</p>	<p>Registration statistics</p>	<p>Information only</p>	
<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>RAM position in Financial Aid/Admissions area</p>	<p>Information only</p>	

<p>4.0 Division Deans' Update J. Studer</p> <p>R. Castro-Salazar</p> <p>A. Christensen</p>	<p>E-Web help desk</p> <p>Backup generator for Vet Tech</p> <p>Summer semester – period designation</p> <p>ITSON contract</p> <p>Faculty advising</p>	<p>Setup obstacles</p> <p>Information only</p> <p>Information only</p> <p>Update/information only</p> <p>Will need extra help in advising</p>	<p>Richard to speak with J. Johnson regarding pay</p> <p>DDs to email faculty, Student Development to open at 7 am first week of classes</p>
<p>5.0 NLC Update T. Hawkins</p>	<p>Facility update</p> <p>Administrative Leadership and Management Academy</p> <p>Active Adult Expo update (1/13)</p> <p>Recruiting article</p> <p>Career Development Fair</p>	<p>Information only</p> <p>Information only</p> <p>Campus needs to recruit volunteers and adjuncts</p> <p>Handout/information only</p> <p>Update/information only</p>	<p>Promotional material for event to go to Shelley or Terry</p>
<p>6.0 Director of Administrative Services Update D. Soza (not present)</p>	<p>No report</p>		
<p>7.0 Executive Assistant Update D. Offret</p>	<p>No report</p>		
<p>8.0 Guests</p>			