

EAST CAMPUS CABINET

Sense of Meeting Notes

Date: Wednesday, August 30, 2006

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 <i>President's Update</i> R. Ramirez</p> <ul style="list-style-type: none"> • Exception for Hiring Adjunct Faculty • Fall 2005 Room Utilization • Vacation Schedule for Staff • Other Informational Items 	<p>Reporting campus exceptions</p> <p>Facilities usage</p> <p>Support staff coverage</p> <p>Campus-wide HR information</p> <p>Textbooks</p> <p>Student Activity grants</p> <p>EC Student Development workshops</p> <p>Dual Enrollment</p>	<p>Review of electronic format</p> <p>Review/information only</p> <p>Cabinet approval needed</p> <p>Update/information only</p> <p>Many challenges</p> <p>Five possible areas outlined</p> <p>Information only</p> <p>Update</p>	<p>Form and procedures finalized</p> <p>Meeting with support group in near future-Daniel to facilitate</p> <p>Will invite D. Moore to next week's cabinet</p> <p>Preliminary proposals to Raul by 9/11</p>
<p>2.0 <i>Dean of Instruction Update</i> R. Fridena</p>	<p>Enrollment update</p> <p>Handouts</p> <p>Health programming for staff</p>	<p>Information only</p> <p>Information only</p> <p>Information only</p>	
<p>3.0 <i>Dean of Student Development Update</i> S. Jennings (not present)</p>	<p>No report</p>		

<p>4.0 Division Deans' Update J. Studer</p> <p>R. Castro-Salazar</p> <p>A. Christensen</p>	<p>Astronomy equipment</p> <p>White board installation</p> <p>Weekend coverage scheduling</p> <p>Spanish writer presentation – 9/27</p> <p>Marketing Associate programs with UA</p> <p>Review of rush enrollment</p> <p>HR additions/adjustments</p> <p>Miscellaneous marketing issues</p>	<p>Update/information</p> <p>Update/information only</p> <p>Template for coverage needed</p> <p>Information only</p> <p>Information only</p> <p>Update</p> <p>Information only</p> <p>Information only</p>	<p>Proposed sequence approved</p>
<p>5.0 NEC Update T. Hawkins</p>	<p>NEC white board installation</p> <p>Saguaro HS contract/class cancellations</p> <p>League of Women Voters</p> <p>Red Cross blood drive</p>	<p>Update/information only</p> <p>Update</p> <p>Upcoming propositions are very complex</p> <p>Update</p>	<p>Possibility for campus presentations</p>
<p>6.0 Director of Administrative Services Update D. Soza</p>	<p>05-06 budget status</p> <p>Campus printing/copier needs</p>	<p>Update</p> <p>Update</p>	

<p>7.0 Executive Assistant Update D. Offret</p>	<p>Border Learning Conference Safe Howl-o-ween</p>	<p>Update/information only Information only</p>	
<p>8.0 Guests Commander Manny Amado, DPS Chief Stella Bay, DPS Debbie Yoklic, Instructional Faculty-Math</p>	<p>Security issues Emergency Preparedness Taser implementation EnableMath</p>	<p>Information only Working on updates to the processes Information only Program update</p>	<p>EC will participate</p>