

EAST CAMPUS CABINET
Sense of Meeting Notes
Date: Wednesday, April 4, 2007

AGENDA ITEMS	DISCUSSION	DECISION / ACTION	OUTCOME
<p>1.0 President's Update R. Ramirez</p> <ul style="list-style-type: none"> • Chancellor's Cabinet <ul style="list-style-type: none"> 301 Funding DEG 5th Grade Visitation Program Faculty Advising Program Student Services Survey IR Analysis of Spanish Innovative Instructional Group • Miscellaneous memos/letters • Open enrollment • Recruitment – Curriculum Coordinator, Pharmacy Tech faculty, Advanced Student Services Specialist 	<p>Review</p> <p>Handouts/information only</p> <p>Information only</p> <p>Update/information only</p>		
<p>2.0 Dean of Instruction Update R. Fridena</p>	<p>Student complaint – Vet Tech</p> <p>Faculty PPPs/HR issues</p> <p>Faculty diversity</p> <p>Summer enrollment efforts</p> <p>Department Chair elections</p>	<p>Information only</p> <p>Update/information only</p> <p>Comment/information only</p> <p>Update/information only</p> <p>Supplemental assignment at SEC</p>	<p>Richard to ask for letters of interest, Raul to choose</p>

<p>3.0 Dean of Student Development Update S. Fortin</p>	<p>Student Services Retreat-6/22</p> <p>Report on Summer enrollment</p> <p>Recognition funding</p> <p>High school orientations</p> <p>TUSD/Pima EC Fair – 4/28</p> <p>Exempt staff SPPs</p>	<p>Focus to be on Customer Services</p> <p>May be due to CIS classes</p> <p>Available for summer</p> <p>Need to solidify numbers and dates</p> <p>Update/information only</p> <p>Reminder/information only</p>	<p>Daniel, Dan, Raul, Ricardo will help facilitate, M. Eng's to be contacted for keynote</p> <p>Shelley will research and report to cabinet</p> <p>Shelley to email campus re: first come/first served criteria</p> <p>Shelley to look into bus rental</p>
<p>4.0 Division Deans' Update A. Christensen</p> <p>R. Castro-Salazar</p>	<p>Counselor IPACs</p> <p>IU promotion at 4/28 fair</p> <p>Counseling department chair</p> <p>Job finalist at NW</p> <p>Learning Center coverage</p>	<p>Update/information only</p> <p>Update/information only</p> <p>May need to reconfigure duties</p> <p>Information only</p> <p>May need coverage until 7:00pm by full-time staff</p>	<p>Ann to present plan to cabinet in two weeks</p> <p>Ricardo to bring plan back to cabinet in two weeks</p>
<p>5.0 NLC Update T. Hawkins</p>	<p>IT position recruitment</p> <p>High school visits to NEC Baboquivari Tucson Accelerated</p>	<p>Update/information only</p> <p>Information only</p>	

	Encore Careers grant BOG Recognition-Community	Update/information only Update/information only	
6.0 Director of Administrative Services Update D. Soza	Insurance Trust visits Copy Center services Business Services staffing	Information only Update/information only Update/information only	
7.0 Executive Assistant Update D. Offret	No report		
8.0 Guests Gail Fritz, Acting Curriculum Coordinator	SSME curriculum	Slight changes required	Gail to make modifications and move curriculum forward